

# Minutes of School Board Regular Business Meeting

## School Board Shakopee Public Schools

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A School Board Regular Business Meeting of the School Board of Shakopee Public Schools was held Monday, June 24, 2019, beginning at 6:00 PM in the District Office Board Room, 1200 Town Square, Shakopee.

### 1. CALL TO ORDER SCHOOL BOARD BUSINESS MEETING AND ROLL CALL - VICE CHAIR TOMCZIK

PRESENT: Aldrich, Christiansen, McKeand, Peterson, Tucker and Tomczik

ABSENT: Bowerman

### 2. PLEDGE OF ALLEGIANCE

### 3. WE ARE SHAKOPEE SCHOOLS

#### 3. 1. Recognition of All-State Band Members

Please help us congratulate Alijah Nelson (Percussion, All State Orchestra) and Judith Villalobos (Alto 1, All State SSAA Choir). Earlier this month, the high school students were selected as members of the MN All-State Ensembles. In March, they prepared/submitted recordings along with thousands of other high school students from around the state. The Minnesota Music Educators Association then selected members for each ensemble: Band, Orchestra, & Choir. Being named to one of the All-State Ensembles is among the highest honors a student can receive in high school music. Due to a prior summer commitment, Alijah is unable to attend. But, we want to send a congratulations to him. Let's recognize Judith, who is in attendance tonight.

### 4. CONSIDERATION OF AGENDA AS PRESENTED

Peterson/McKeand moved to approve the agenda with the addition of 8.3 Discussion of Neuvest Report as presented; motion passed unanimously.

### 5. CONSENT ITEMS

McKeand/Aldrich moved to approve the consent agenda as presented; motion passed unanimously.

#### 5. 1. Personnel Items

##### 5.1.1 Acceptance of Resignations

Last Name, First Name, Position, Location, Effective Date

Baskette, Jonnelle, Teacher, Special Services, East Middle School, 6/07/2019

Damon, Melissa, Teacher, High Potential, Sun Path Elementary School, 6/07/2019

Dunn, Rachel, Program Support Assistant, Sun Path Elementary School, 6/06/2019

Fett, Victoria, Program Support Assistant, Eagle Creek Elementary School, 5/31/2019

Galbetti, Hafso, Program Support Assistant, West Middle School, 6/06/2019

Gatimu, Joyce, Program Support Assistant, West Middle School, 6/06/2019

Haas, Victoria, School Counselor, High School, 6/28/2019

Jewison, Cory, Teacher, Grade 2, Red Oak Elementary School, 6/07/2019

Kubler, Jayne, Program Support Assistant, Eagle Creek Elementary School, 6/07/2019

Lambrech, Krystal, Program Support Assistant, Central Family Center, 6/06/2019

Lee, Pa, School Psychologist, West Middle School, 6/07/2019

Manasra, Najwa, Program Support Assistant, Central Family Center, 6/03/2019

Marschall, Kally, Program Support Assistant, Sun Path Elementary School, 6/06/2019

Newman, Brent, Teacher, Grade 4, Eagle Creek Elementary School, 6/07/2019

Nicklin, Liza, Teacher, Special Services, High School, 6/07/2019

Petersen, Emerald, Tech Assistant, East Middle School, 6/12/2019

Pogue, Gina, Teacher, Physical Education, Red Oak Elementary School, 6/07/2019

Severson, Jennifer, School Counselor, High School, 6/28/2019

Ward, Kristi, CFC & Equity Principal, Central Family Center, 6/28/2019

Wicklander, Amy, Food Service Worker, Sun Path Elementary School, 6/06/2019

#### **Recommended Action**

Accepted the resignations and thanked them for their service to the district as presented.

#### **5.1.2 Approval of Certified Contracts for the 2019-20 School Year**

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary Annual

Aeikens, Charise, Teacher, Business, High School, MA, 8, 1.0, 8/19/2019, \$53,950.00

Dummer, Michael, Teacher, Business, High School, BA, 4, 1.0, 8/19/2019, \$40,556.00

Kantrud, Laura, TOSA-Instructional Coach, Red Oak Elementary, MA, 11, 1.0, 8/19/2019, \$58,545.00

Lechleitner, Katherine, Teacher, FACS, High School, BA, 8, 1.0, 8/19/2019, \$44,462.00

Swanson, Paige, School Counselor, High School, MA+30, 13, 1.0, 8/19/2019, \$69,546.00

Wimberger, Jill, TOSA-Instructional Coach, Eagle Creek Elementary, Ed. Specialist, 23, 1.0, 8/19/2019, \$85,263.00

#### **Recommended Action**

Approved certified contracts as presented.

#### **5.1.3 Approval of Non-Certified Contract for the 2019-20 School Year**

Last Name, First Name, Position, Location, Salary, Effective

Wilson, Dan, Custodian, High School, \$16.92/hr, 6/10/2019

#### **Recommended Action**

Approved the non-certified contract as presented.

#### **5.1.4 Request for UnPaid Leave of Absence**

Laura Aleckson, Teacher at East Middle School is requesting a 1.0 FTE UnPaid Leave of Absence, for the 2019-20 school year.

Recommended Action

Approved the leave of absence for Laura Aleckson as presented.

#### **5.1.5 Request for UnPaid Leave of Absence**

Cassandra Carlson, Teacher at Eagle Creek Elementary is requesting a 1.0 FTE UnPaid Leave of Absence, for the 2019-20 school year.

Recommended Action

Approved the leave of absence for Cassandra Carlson as presented.

#### **5.1.6 Request for UnPaid Leave of Absence**

Kelsey Haugan, Teacher at Sun Path Elementary School, is requesting a 1.0 FTE UnPaid Leave of Absence, for the 2019-20 school year.

Recommended Action

Approved the leave of absence for Kelsey Haugan as presented.

#### **5.1.7 Request for UnPaid Leave of Absence**

Emalyn Waletzko, Speech Language Pathologist at West Middle School, is requesting a 1.0 UnPaid FTE Leave of Absence starting 10/16/2019 and ending on 4/03/2020.

Recommended Action

Approved the leave of absence for Amalyn Waletzko as presented.

### **5.1.8 Approval of Supervisor Contract**

Last Name, First Name, Position, Location, Effective, Salary

Ritter, Julie, Central Family Center Administrator (Supervisor), TBD, \$103,000.00

#### **Recommended Action**

Approved the contract for Julie Ritter as presented.

### **5. 2. Approval of Minutes of the School Board Meetings**

#### **Recommended Action**

Approved the minutes of the May 20, 2019 School Board Business Meeting and the June 10, 2019 School Board Work Session as presented.

### **5. 3. Consideration of Bills and Authorization to Pay Same**

#### **Recommended Action**

Approved the bills and authorized to pay same as presented.

### **5. 4. Approval of Wires Reports**

#### **Recommended Action**

Approved the wires reports as presented.

5. 5. Approval of Change Order #30 for the Shakopee High School Additions and Renovations Project  
Change Order #30 for the Shakopee High School Additions and Renovations Project in the amount of \$24,176.76 is presented for approval.

#### **Recommended Action**

Approved Change Order #30 as presented.

### **5. 6. Approval of 2019 School District Population Estimate**

#### **Recommended Action**

Approved the 2019 school district population estimate as presented.

## **6. DISCUSSION**

### **6. 1. 1st Reading of School District Policies**

School District Policies were recommended for First Reading:

602 Organization of School Calendar and School Day

603 Curriculum Development

606 Textbooks and Instructional Materials

608 Instructional Services – Special Education

611 Home Schooling

615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students

616 School District System Accountability

624 Online Learning Options

Presenter: School Board Policy Committee Chair Kristi Peterson

## **7. DISCUSSION AND POSSIBLE ACTION**

### **7. 1. 1st Reading of Recommendation for Removal**

School District Policies recommended for removal:

619 Staff Development for Standards

## 623 Mandatory Summer School Instruction

Presenter: School Board Policy Committee Chair Kristi Peterson

Tucker/Christiansen moved to approve the removal of school district policies 619 Staff Development for Standards and 623 Mandatory Summer School Instruction as presented; motion passed unanimously.

## 7. 2. Shakopee Public Utilities Electric Underground Easement Agreement

Background: Shakopee Public Utilities desires to perform the work (construction of an underground conduit for the distribution of electrical power) this construction season in conjunction with the Scott County Government Center expansion project. The Easement will not affect access or use of the Central Family Center and no outage will occur during construction.

Benefits: Service to the building is currently radial, just from one source. Upon installation of the new cable loop, the building will have two sources, enabling restoration service quicker in the event of cable failure.

The Underground Easement Agreement - Shakopee Public Utilities Commission - will be presented for School Board review and approval.

Presenter: Director of Finance & Operations Jeff Priess

Christiansen/McKeand moved to approve the Shakopee Public Utilities Electric Underground Easement Agreement as presented; motion passed unanimously.

## 7. 3. Long Term Facilities Maintenance Revenue (LTFMR) SouthWest Metro Dist. 288

The 2015 Legislature established a Long-Term Facility Maintenance Revenue (LTFM) program and allows Intermediate District participation provided approval is received from member districts. The Intermediate District approved their LTFM plan for the 2020-21 school year in the amount of \$275,000, of which District No. 720's share is \$77,822.69. Member districts pay their proportionate share of pay-as-you-go projects as indicated on the Cooperative Allocation Form.

A request will be made for the School Board to approve the resolution of SW Metro Dist. 288's Long Term Facility Maintenance Ten Year Plan, and authorize the inclusion of the proportionate share of revenue in our application will be presented for board review and approval.

Presenter: Director of Finance and Operations Jeff Priess

Tucker/McKeand moved to approve the SouthWest Metro District 288 Long Term Facilities Maintenance Revenue as presented; motion passed unanimously.

## 7. 4. SouthWest Metro ISD# 288 Safe School Levy

The Intermediate District #288 approved their Safe School program budget for the 2020-21 school year in the amount of \$220,000, of which District No. 720's share is \$62,258.15.

A request will be made for the School Board to approve of resolution of SW Metro Dist. 288's Safe School levy, and authorize the inclusion of the proportionate share of revenue in our application will be presented for board review and approval.

Presenter: Director of Finance and Operations Jeff Priess

McKeand/Tucker moved to approve the SouthWest Metro District 288 Safe School Levy as presented; motion passed unanimously.

## 8. INFORMATION

### 8. 1. 2018-19 School District Finance Monthly Update

This budget update provides as analysis of General Fund revenue and expense through May 31, 2019. Please note that the revenue category Local (Fees, Interest, ETC.) is within \$2,012 of budget with the month of June remaining in the fiscal year. This category should provide a very positive budget variance at fiscal year-end. Salaries and Wages expenditures (78.96%) are also tracking towards a year-end positive budget variance.

Presenter: Director of Finance & Operations Jeff Priess

## 8. 2. Raptor Visitor Management System

Ed Zeimet, Jenny Ames, and Bryan Drozd provided some information regarding the Raptor Visitor Management System.

Presenter: Ed Zeimet, Jenny Ames, and Bryan Drozd

## 8. 3. Discussion regarding the Neuvest Report

The School Board discussed the recent questions to the district regarding the 2017 Neuvest report.

## 9. ACTION

### 9. 1. Approval of 2019-20 Preliminary Budget

Director of Finance & Operations Jeff Priess presented the final version of the 2019-20 Preliminary Budget for School Board approval.

#### **Recommended Action**

Aldrich/Christiansen moved to approve the 2019-20 School District Preliminary Budget as presented; motion passed unanimously.

Presenter: Director of Finance & Operations Jeff Priess

### 9. 2. School Board Control of Extracurricular Activities Accounts

Recent legislation requires school board control of extracurricular activities accounts. Previously all accounting and reporting for these accounts has been excluded from General Fund activity and accounted for in a separate fund (Fund 50). New legislation requires these activities to now be accounted for in the General Fund, this requirement is effective for July 1, 2019.

#### **Recommended Action**

Christiansen/McKeand moved to direct the district's administration to implement the requirements of Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5 as presented; motion passed unanimously.

Presenter: Director of Finance & Operations Jeff Priess

### 9. 3. Approval of School District Policy 713 Update

This year's legislature passed a new law, removing one of the choices for how school district's may account for Student Activity Accounts. The choice removed was the one we had been using. This new law takes effect on July 1, 2019. Director of Finance Jeff Priess and his team have been working for a few months on making the transition to the accounting practices required by the new law. In the past couple of weeks they have been working hard to communicate with stakeholders within the district. The stakeholders are mainly at the high school with some at the middle schools.

#### **Recommended Action**

Christiansen/Peterson moved to approve School District Policy 713 Student Activity Accounting as presented; motion passed unanimously.

Presenter: Superintendent Mike Redmond

## 10. OTHER

## 11. RECOGNITION OF VISITORS TO BOARD MEETING

## 12. COMMITTEE REPORTS

## 13. , UPCOMING MEETINGS AND IMPORTANT DATES

June 24, 2019	5:00PM	Finance Committee Meeting	District Office Room 202
June 24, 2019	6:00PM	School Board Business Meeting	District Office Board Room
June 26, 2019	5:00PM	Facilities Committee Meeting	District Office Board Room

July 8, 2019	5-9:00PM	Summer Retreat	District Office Board Room
July 11, 2019	6:00PM	Community Facilities Task Force Meeting	District Office Board Room
July 22, 2019	5:00PM	Finance Committee Meeting	District Office Room 202
July 22, 2019	6:00PM	School Board Business Meeting	District Office Board Room
July 23, 2019	9:00AM	Policy Committee Meeting	Superintendent's Office
July 24, 2019	5:00PM	Facilities Committee Meeting	District Office Board Room

#### 14. ADJOURNMENT

At 7:39PM, Peterson/Christiansen moved to adjourn; motion passed unanimously.